

Part-Time After Care Attendant*

Base:

K. International School Tokyo – Elementary School

Period:

Commences as soon as a suitable candidate is found and continues depending on appraised work performance and school needs

Overview:

- Provide care for children (3- to 8-year-olds) registered for after care services.
- Ensure the safety and well-being of children attending after care.
- Assist in planning and implementing a variety of age-appropriate play opportunities for children.
- Assist in setting up/cleaning up play spaces and equipment.
- Assist children with aspects of daily routine (e.g. going to the bathroom, eating afternoon snacks).
- Supervise children to ensure safe use of equipment and facilities.
- Manage the general behavior of children and their interactions with peers.

Notes:

- Conversational skills in English required.
 - Appropriate visa required (visa sponsorship not available).
 - Other requirements:
 - Experience working with young children and organizing play activities.
 - An awareness of the needs of children.
 - Kind, caring and patient nature suited for working with children.
 - A basic awareness of health and safety practices.
 - A strong sense of responsibility and reliability.
 - No criminal convictions.
 - Remuneration of 1,500 yen per hour (minus tax).
 - The attendant is required to work only on days designated as regular school days and certain other days when the school may be open. Work is not available during school vacation periods and compensation is not provided during these periods.
 - General working hours are 2:30 – 5:30 p.m., Mondays to Fridays. Times may be adjusted depending on the situation with the ongoing COVID-19 pandemic.
 - Reimbursement provided for actual commuter expenses incurred up to a maximum of 1,000 yen/day.
 - This is a local hire position. Applicants must currently live in Japan.
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