



K. International School Tokyo

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Provisional Enrolment Assessment Questionnaire

Applicant's name: _____
(Given name) (Family name)

To Whom It May Concern:

The student indicated above has applied for admission to our school. As part of our admission requirements, we require a sample of the student's writing. We would appreciate your assistance in helping him/her to select a sample of writing that demonstrates his/her ability as a writer. The sample may come from any curriculum area but should be related to subject content rather than being a narrative. Please also answer the following questions regarding the amount of support the student received during the writing process.

Thank you for your cooperation.

To be completed by the applicant's teacher.

1. Briefly describe the writing task.

2. Briefly describe the conditions under which the task was completed (e.g. timeframe / completed in class or at home).

3. What kind of support was provided by teachers or parents for the task? (e.g. scaffolding activities / joint construction activities prior to independent text construction / conferencing of writing)

4. If the work was conferenced, what particular aspects were discussed with the student?

5. Is there any other information that would help us assess the writing in the context that it was written?

Teacher's signature: _____ Date: _____
(e.g. Jan./1/2009)

