



K. International School Tokyo

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Provisional Enrollment Writing Sample Questionnaire

Applicant's name: _____
(Given name/s) (Family name/s)

To Whom It May Concern:

The student indicated above has applied for admission to our school. As part of our admission requirements, we require a sample of the student's writing in English. We would appreciate your assistance in helping him/her to select a sample of writing that demonstrates his/her ability as a writer. The sample may come from any curriculum area but should be related to subject content rather than being a narrative. Please also answer the following questions regarding the amount of support the student received during the writing process.

Thank you for your cooperation.

To be completed by the applicant's teacher.

- Briefly describe the writing task.

- Briefly describe the conditions under which the task was completed (e.g. timeframe / completed in class or at home).

- What kind of support was provided by teachers or parents for the task? (e.g. scaffolding activities / joint construction activities prior to independent text construction / conferencing of writing)

- If the work was conferenced, what particular aspects were discussed with the student?

- Is there any other information that would help us assess the writing in the context that it was written?

Teacher's signature: _____ Date: ____/____/____
(e.g. Jan./1/2017)

